

Instructions (Please read the instructions and policies outlined below before submitting this request)

To request a deferral of your application or admission **for up to one year**, please complete the bottom of this form and return this form to Admissions Office, Northeastern Illinois University, 5500 N. St. Louis Avenue, Chicago, IL 60625.

Or send an email the requested information to: Undergraduate or Student-at-Large: defer-admission@neiu.edu **OR** Masters student's: grad-deferment@neiu.edu

Deferral Policies

- Only one deferral will be approved per student before need for reapplication and fee.
- Deferred admission does not apply to registration. It is the student's responsibility to withdraw from all courses to avoid tuition and fee charges. Deferment will not be processed if student is enrolled in courses.
- The Admissions Office reserves the right to ask for additional information and the right to deny the request for deferral.

Required Documents

- *Freshmen*: must submit an official final high school transcript before request can be approved.
- *Other admission categories*: transcripts for all academic work completed subsequent to your original application must be submitted before your deferral request can be approved.

Deferral Form Deadlines

- *April 1/May 1*: Deadline to submit deferral form (and outstanding documents) for Sum I/Sum II semester.
- *July 15*: Deadline to submit deferral form (and outstanding documents) for Fall semester.
- *November 1*: Deadline to submit deferral form (and outstanding documents) for Spring semester.

Student Information (Please print legibly)

Last Name

First Name

Middle Name

NEIU ID Number

Student Type:

- Undergraduate Student-at-Large Graduate Masters

I have applied or been admitted for:

- Summer Spring Fall Year _____

I am requesting deferral of application or admission to:

- Summer Spring Fall Year _____

Student Signature

Date