

Graduate Student-at-Large Admission Application

Application Deadlines

Consider applying online so you can track and upload documents, and send letter of recommendation requests electronically! **neiu.edu/apply**

Domestic Deadlines

Fall Semester: July 15 Spring Semester: November 1 Summer Semester: April 1

International Deadlines

Fall Semester: June 15 Spring Semester: October 1 Summer Semester: March 1

Admission Requirements

A graduate student-at-large (SAL) is an individual who does not wish to pursue a degree but wants to take courses for professional or scholarly reasons, personal enrichment, or to take a few courses before deciding whether to apply to a program. SALs are not admitted to degree-granting programs. As non-degree seeking students, SALs have permission to take undergraduate and graduate-level classes. However, if later admitted to a degree-granting program, only nine credit hours taken as an SAL may be applied toward a degree at the discretion of the program. SALs are subject to all of the same rules governing degree-seeking graduate students. Graduate SALs must have earned a baccalaureate degree or higher from a regionally accredited college or university. Graduate SALs do not qualify for financial aid.

Mail Application to:

Northeastern Illinois University Admissions Office 5500 North St. Louis Avenue Chicago, IL 60625-4799

General Admission Requirements

Graduates: Graduate SALs must supply proof of baccalaureate degree or higher from a regionally accredited college or university.

Exchange students with a J visa: Exchange students with a J visa, who have received an equivalent baccalaureate degree, may apply as an graduate SAL. You must submit a copy of your DS-2019, I-94, copy of your visa, and proof of degree.

International students: International students on an F visa may apply as a graduate SAL for summer only. Applicants must submit proof of degree, a copy of their I-20, I-94, visa, and a letter from their Designated School Official (DSO) at their home school giving permission to attend and affirming the home school will take responsibility in making sure the student stays in status.

Decision and Review Process

Applications are considered complete when the Admissions Office has received all materials, including transcripts, test scores, letters, and/or immigration documents, if required. Applications are reviewed in order based on the date the file is complete. Please read the instructions carefully to avoid processing delays.

General Information for Applicants

- 1. A non-refundable \$30 application fee is required with the application. Any application received without the application fee or waiver will not be processed. **Do not send cash.**
- 2. The application and all materials, transcripts, proof of degree, and/or immigration documents are required by the application deadline.
- 3. Current official transcripts must be in a sealed envelope from the sending institution. Opened transcripts are not considered official. We also accept electronic transcripts sent from your college or university directly to Northeastern through appropriate services.
- 4. All documents submitted become the property of the University and will not be released to the student or outside party for any reason. Graduate SALs must submit proof of degree in the form of official transcripts. Courses taken at colleges or universities outside of the United States must be evaluated by a member of NACES (https://www.naces.org/members) for equivalence of our undergraduate degree. A course-by-course evaluation is required.
- **5.** If you are a permanent resident, please submit a copy of your permanent resident card. If you have been granted asylum, refugee status, or are adjusting your status, you must submit appropriate documentation from the U.S. Citizenship and Immigration Services office. If you are on a visa or are an exchange applicant, you must submit a copy of your valid, non-expired visa.
- **6.** Applicants who served in the U.S. Armed Forces should submit a copy of form DD-214, copy 4.
- 7. This application is valid only for the semester for which you are applying. If you do not enroll in that semester, you must either defer your admission to the next semester, or you will need to submit a new application for a future semester. The application term may be changed one time per application, provided the request is made prior to the application deadline. The deferment form is available online at neiu.edu.

Admissions Office

Telephone: (773) 442-4050 Fax: (773) 442-4020 Email: admrec@neiu.edu Website: neiu.edu

Title IX

NEIU prohibits sexual harassment. For more information, contact the Title IX Coordinator:

5500 North St. Louis Avenue Office C-216 Chicago, IL 60625 (773) 442-5412 titleix@neiu.edu



Please remember to:

- Attach \$30 application fee payable to: Northeastern Illinois University
- Sign and date the application
- Verify your email address is correct

Graduate Student-at-Large Admission Application

Please provide your legal first, middle and last name.

Last Na	ıme	First Name	Middle Name	Preferred First Name	Previous Last Name	
Permanent Address			City	State (or Country)	Zip or Postal Code	
Social Security Number		Your SSN is requested purs and state reporting requirem	Why do we ask for your Social Security Number (SSN)? Your SSN is requested pursuant to Public Law 93-579 for the University's system of student records, as well as for compliance with federal and state reporting requirements. A SSN is required if you are applying for financial aid but is not required for admission to the University. Supplying a SSN ensures that you will be able to claim the American Opportunity Tax Credit, if you are eligible, on your federal tax return.			
Telephone Number ()		_) Cell Phone N	Number ()	May we contact you through	n cell phone text messaging?	
	ddress nt clearly. We will commu	nicate with you via email regarding your appli		DayYear		
Gender	: Male Fema	le Trans Non-binary Pr	efer not to disclose			
Emerg	gency Contact		_ Phone ()	Relationship		
Citizens	hip: U.S. Citiz Permaner Refugee/	(Provide vsa information to the national Resident Adjustment of Status	ght)	_ Expiration Country of (Citizenship	
The ap	plication term ma	y be changed one time per appl	ication, provided the reques	t is made prior to the start of th	e original semester.	
Term applying for: (check only one)		Year	(check only one)	Student-At-Large (holds eamed bachelor's Student (J visa)	s degree)	
	_	Summer Half Summer	_ 0	al Student (F visa, summer only)		
ion (sision)	Information in this section is being requested so that we may demonstrate compliance with federal requirements. Your response will not affect admission decision.					
Optional Information (Does not affect the admission decision)	Are you Hispanic or Latino/Latina (Person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race?)					
I Info	Select one or more of the following races: American Indian or Alaskan Native Asian Black or African American Native Hawaiian or other Pacific Islander White					
ona ot affec	Do you identify as lesbian, gay, bisexual, transgender or questioning (LGBTQ)? ☐ Yes ☐ No					
pti	Have either of your parents/guardians completed a bachelor's degree or higher? Yes No					
0 =	Are you interested in campus housing? ☐ Yes ☐ No					

Additional Information Have you previously attended Northeastern? ☐ Yes ☐ No If yes, when did you last attend?_ Are you a resident of Illinois, Indiana, Iowa, Kentucky, Michigan, Missouri or Wisconsin? Yes 🔲 No 🔲 □ No Are you the spouse or dependant child of a U.S. Armed Forces veteran? Yes **High School/GED Information** Zip or Postal Code Name of high school from which you graduated (or will graduate) City State or Country Graduation/Expected Date _ Have you completed/earned a GED? ☐ Yes ☐ No College, University and Post-Secondary Information List all colleges, universities or post-secondary schools (including trade school) attended, regardless of accreditation. Failure to do so may result in dismissal from the University. Please list in reverse chronological order, beginning with the most recent school attended. Attach additional sheet if necessary. Name/Campus City State **Beginning Date Ending Date Degree/Hours Earned Admission Application Certification** This application must be signed by the applicant before any action can be taken by the Admissions Office. I understand that withholding information requested on this application, including attendance at any other institution or giving false information, may make me ineligible for admission to Northeastern Illinois University and that my admission may be rescinded and class registration canceled, if already admitted. I have read and understand all instructions and information on this application. I understand that, during the admissions process, Northeastern may communicate information intended only for me at the personal email account listed on this application. I certify that the statements I have made on this application are correct and complete. Applicant Signature Date of Signature For Office Use Only: Form of payment: Cash Check Waiver Credit Card Online Payment verified by: Initials Changeover/Deferment requested: Processed by ___ Semester _ Date_